

UNIVERSITY OF APPALACHIA
COLLEGE OF PHARMACY
CATALOG
2006-2007



ACADEMIC CALENDAR 2006 – 2007

2006 Fall Term

August 14 – 15	Orientation/Registration
August 16	White Coat Ceremony
August 17	Classes Begin
September 4	Labor Day – University Offices Closed
November 22 – 24	Thanksgiving Break
November 23 – 24	University Offices Closed

2006-2007 Spring Term

December 11	Classes Begin
December 22 – January 1	Winter Break
December 22-26, January 1	University Offices Closed
January 2	Classes Resume
January 15	Martin Luther King, Jr. Day – University Offices Closed
March 12 – 16	Spring Break

2007 Summer Term

April 18	Classes Begin
May 28	Memorial Day – University Offices Closed
May 29 – June 27	CPPE I Rotation
July 1 – July 4	Summer Break
July 4	Independence Day – University Offices Closed
July 5 – August 3	CPPE II Rotation

Note: Snow days or other cancelled school days, if any, will be made up during Thanksgiving Break, Spring Break, or after the last day of each academic term.

MISSION OF THE UNIVERSITY OF APPALACHIA COLLEGE OF PHARMACY

The University of Appalachia College of Pharmacy (UACP) will serve society through pharmaceutical education, scholarship, and public service. UACP will provide access to pharmacy education to the citizens of Central Appalachia and to individuals committed to the needs of rural and underserved communities in our country and throughout the world. This comprehensive program will equip pharmacists with the knowledge and skills to become competent medication therapy managers for patients and prescribers, and to become managers of medication distribution systems. UACP will educate pharmacists to understand and surpass the challenges of rural health care and to appreciate the need for lifelong learning as they endeavor to improve the quality of life of the underserved members of their communities.

Vision Statement

UACP will improve the general health and well-being of the citizens of Central Appalachia by training pharmacists to help meet the primary health care needs of rural communities, especially children, elders, and other underserved citizens. The instructional programs of UACP will prepare pharmacists to use emerging technologies to deliver medications and pharmacy services in a dynamic health care environment and advance the frontiers of knowledge in Pharmacy through "centers of excellence" in rural healthcare and drug abuse prevention.

UACP is committed to the following core values:

Excellence

We strive to meet and exceed, through continuous quality improvement, the highest standards of academic excellence and professionalism in service.

Professionalism

We create a climate that encourages personal development of ethical behavior, responsibility, dependability, and commitment among students, faculty, staff, and administration.

Social Responsibility

Education at UACP aims to develop a sense of social responsibility. Our major purpose is to contribute to the health and well being of patients, the community, and society in medically underserved regions. We will aim to shape public policy and health promotion at all levels.

Collaboration

We work together with other member schools, the healthcare community, and other specialties and organizations to foster collaboration and good morale among students, faculty, staff, and the community.

Lifelong Learning

We provide meaningful and innovative experiences that encourage and develop a lifelong commitment to learning and professional development of faculty, staff, preceptors, and other pharmacists.

Principles and Goals to Achieve the Mission

Education

- Provide an educational system that fosters critical thinking, problem solving, and entrepreneurship.
- Offer an educational experience that transforms students from dependent learners to independent thinkers.
- Support a curricular design that stresses the importance of early exposure to all facets of the profession of pharmacy.
- Design a curriculum that utilizes and is supported by technology.
- Create an environment that is supportive of diverse populations and considers the individual needs of students while encouraging interdisciplinary teamwork and communication.
- Utilize the block system of curricular design to provide students with the opportunity to study one content area intensely and master it before progressing to the next subject.

Scholarship

- Endorse an educational focus on research, scholarly pursuits, and publication in the areas of the basic sciences and clinical pharmacy practice.
- Promote the scholarship of discovery by encouraging collaborative research and publication between basic science and clinical faculty.
- Advance the scholarship of teaching for optimal student learning and educational outcomes.
- Encourage scholarly inquiry into the benefits of patient-centered pharmaceutical care in improving outcomes.
- Support the educational and scholarly maturation and mentoring of students and faculty.

Pharmacy Practice

- Teach and deliver patient-centered care with effective communications and a focus on health literacy and cultural competence.
- Teach and deliver medication therapy management services, including clinical skills development, on-site consultation, outcomes assessment, reimbursement, protocol development, and marketing.
- Collaborate with health care providers, facilities, and organizations in a practice model that emphasizes the importance of the pharmacist as a key member of an interdisciplinary team.
- Promote excellence in the practice of pharmacy by reflecting contemporary practice and being agents of positive change in the vision for the future.

Service

- Grant early and longitudinal exposure to volunteerism with emphasis on community involvement through the Pharmacists in Community Service (PICS) program.
- Offer an educational experience that values and responds to the needs of rural and medically underserved communities.
- Enhance social and academic learning while developing character and citizenship skills.
- Provide leadership and service through faculty, staff, and student participation in UACP, community, and professional activities.

HISTORY OF THE UNIVERSITY OF APPALACHIA

The University of Appalachia was officially formed in July of 2003, although some preliminary organizational work had been done prior to then. The Buchanan County Board of Supervisors commissioned Frank Kilgore, its assistant county attorney and the University's founding chairman, to put together the legal and financial infrastructure of the private, non-profit university. The University's Board of Trustees then launched its first program, Virginia's only three-year Doctor of Pharmacy program. Dozens of other individuals, agencies, foundations, and economic development entities gave, and continue to give, essential help to the quick start-up and momentum the institution now enjoys.

Since then, the University of Appalachia has raised over \$12,000,000 in grants and pledges, received an historical high school campus in Buchanan County that is now under renovation as a main campus, finished its first semester of pharmacy studies, and received over 900 applicants for the 2006 class. The University continues its fundraising efforts to establish scholarships, endowments, and credibility with the academic community as well as with accrediting agencies. Further, the University has entered into several collaborative agreements with established undergraduate programs in the Central Appalachian region to provide community opportunities and stellar student applicants. In fact, all students are required to serve 25 hours per semester helping the community in health care and education, one of the most rigorous such programs in the nation.

The University is also working with private entities to establish a private forensics lab and an herbal compounding lab and production facility at or near its Slate Creek campus. The quality jobs such enterprises will produce and the related experiential training opportunities for pharmacy students will further benefit the community. Already, the establishment of the University of Appalachia has sparked private investments in housing, restaurants, and shops. Once the spin-off enterprises become a reality, the idea of higher education as an economic development tool will be firmly validated.

The history of the University of Appalachia, although short in duration, has laid the groundwork for growth and quality. Many hurdles lie ahead with fundraising, recruiting top faculty and leadership talent, obtaining full accreditation, and growing new niche programs. However, if history is a guide, the outlook is favorable.

FACILITIES

The University of Appalachia College of Pharmacy (hereinafter the “College”) has two campuses. The flagship campus is located at Oakwood, Virginia, in a newly renovated 1940 Civilian Conservation Corps building, containing approximately 25,000 square feet. It is a two story structure that contains a lecture hall converted from a gymnasium, a library, a student lab and a faculty lab, administration and faculty offices, student and faculty lounges, and a boardroom.

The College’s second campus is located at Slate Creek on Route 83. This facility is approximately 10,000 square feet, and houses a large lecture hall, 3 student break-out rooms, a library, and faculty and staff offices.

LIBRARY HOURS

During the academic year the libraries at both campuses are open Monday through Thursday 8:00 a.m. to 9:00 p.m., and Friday 8:00 a.m. to 5:00 p.m. The Garden campus library is open 8:00 a.m. to 5:00 p.m. on Saturday, and 1:00 p.m. to 9:00 p.m. on Sunday. Beginning May 29 when students are on rotations, both libraries are open Monday through Friday from 8:00 a.m. to 5:00 p.m., and the Garden campus library is open on Saturday 8:00 a.m. to 5:00 p.m. Changes to posted hours are listed on the library’s website at www.uacp.org/library_resources.htm.

BOARD OF TRUSTEES

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The University of Appalachia is a Virginia-registered non-stock corporation. The powers, duties, and responsibilities of the governing Board of Trustees, President, Dean, and Faculty are contained in the Corporate Charter, Corporate By-Laws, and Academic Policies, which are on file in the Office of the Director of Academic Records and Admissions and available on request in the Dean's office.

ADMINISTRATION AND FACULTY

Charles R. Breese, Ph.D., Chair of Pharmaceutical, Administrative and Social Sciences
B.S., Chemistry, University of North Carolina, Chapel Hill; M.S., Pharmacology, East
Tennessee State University; Ph.D., Pharmacology and Physiology, Bowman Gray School
of Medicine, Wake Forest University.

Eleanor Sue Cantrell, BS in Pharmacy, M.D., President of the University of Appalachia
and Dean of the College of Pharmacy
B.S. in Pharmacy, Medical College of Virginia; M.D., Medical College of Virginia.

Whitney J. A. Caudill, J.D., Associate General Counsel, Director of Development, and
Assistant Professor of Pharmacy Law
B.A., Government, University of Virginia; J.D., University of Tennessee College of Law.

Jean Foss, Ph.D., Director of Advising, Alumni, and Continuing Education Services
B.A., Psychology, University of New Orleans; M.S., Psychology, University of New
Orleans; Ph.D., Philosophy in Applied Developmental Psychological, University of New
Orleans.

Lanny E. Foss, Ph.D., Associate Dean for Academics and Curricular Development
Ph.D., Medicinal Chemistry, University of Iowa

David A. Gettman, Ph.D., Associate Professor of Pharmacy Administration
B.S. in Pharmacy, University of Montana; M.B.A., College of William and Mary; Ph.D.
in Pharmacy Health Care Administration, University of Florida.

Trey Heim, PharmD, Assistant Professor of Pharmacy Practice
PharmD, University of Southern Nevada.

Cherie Howard, PharmD, Assistant Professor of Pharmacy Practice
B.S., Chemistry, Fort Valley State University; PharmD, Mercer University Southern
School of Pharmacy; Resident.

Holly Hurley, PharmD, Assistant Professor of Pharmacy Practice
B.S., East Tennessee State University; PharmD, Virginia Commonwealth
University/Medical College of Virginia School of Pharmacy.

Terry G. Kilgore, J.D., Dean of Institutional Advancement
B.A., Business Administration, University of Virginia – Wise formerly Clinch Valley
College; J.D., The College of William & Mary, Marshall-Wythe College of Law.

Susan Mayhew, PharmD, BCNSP, FASHP, Associate Dean of Pharmacy Practice
PharmD, University of Tennessee.

Sarah Melton, PharmD, BCPP, CGP, Associate Professor of Pharmacy Practice
B.S. in Pharmacy and PharmD, Virginia Commonwealth University/Medical College of
Virginia School of Pharmacy.

Jerry Nesamony, Ph.D., Assistant Professor of Pharmaceutics
B.S. in Pharmacy/B.Pharm and Master of Pharmacy/M.Pharm (Pharmaceutics) degrees
from the College of Pharmaceutical Sciences, University of Kerala, India; Ph.D.,
Pharmaceutics, University of Louisiana, Monroe.

Dean Reardon, Ph.D., Associate Professor of Pharmacology
Ph.D., Biomedical Sciences with a specialization in cancer biology, University of Texas
Health Science Center at Houston and the M. D. Anderson Cancer Center in Houston,
Texas.

Cari Rice, PharmD, Assistant Professor of Pharmacy Practice
PharmD, University of Iowa College of Pharmacy.

PROFESSIONAL STAFF

Director of Academic Records and Admissions	Veronica Keene, B.S., M.S.
Assistant Director of Informatics and Learning Resources	Anand Doshi
Administrative Coordinator of Experiential Programs	Bobbi Pugh
Administrative Assistant to the President/Dean	Tonuya McGlothlin
Receptionist – Garden Campus	Amy Street
Office Manager and Receptionist – Slate Creek Campus	Amanda Keene

ADMISSIONS

The College follows standard policies and procedures for obtaining, selecting, and admitting applicants in a timely fashion. The Admissions Committee has full responsibility for the admissions process, including the consideration of applicants for candidacy and candidates for admission. The College does not discriminate on the basis of age, race, color, national origin, religion, disability, marital status, gender, or sexual orientation. .

To be eligible for admission to the Doctor of Pharmacy program, applicants must meet the following minimum criteria:

1. Complete a minimum of 69 semester credit hours of pre-pharmacy study in an accredited college or university in the United States.
2. Achieve a minimum cumulative grade point average of 2.5/4.0 or its equivalent in order to have their applications considered for admission.
3. Have a grade of “C” (or its equivalent) or better in all prerequisite courses.

All applicants that meet the minimum criteria will have their files evaluated. The file evaluation process will be competitive and the most qualified applicants will be invited for an on-campus interview. All prerequisite coursework must be completed within five calendar years of the time of application to the program.

The College utilizes a centralized application service called PharmCAS (Pharmacy College Application Service). Through PharmCAS, applicants submit a web-based application comprised of biographical data, post-secondary institutions attended, academic course history, work experience, extracurricular activities, and official transcripts from all accredited U.S. and Canadian institutions attended. PharmCAS allows students to submit a single application to apply to multiple PharmD programs. Students planning to apply to enter UACP are **required** to utilize PharmCAS. Browse the PharmCAS website so you will be properly prepared with the materials needed to complete the application. Each applicant must also complete and submit the UACP Supplemental Application for Admission document. This document may be accessed and downloaded for submission from www.uacp.org/admissions.html.

A **non-refundable** fee of \$100 must accompany the supplemental application. The fee must be sent directly to the Registrar’s office at UACP. Detailed information about UACP, its curriculum, the admission process, prerequisite courses, tuition and fees, financial aid, student life, and accreditation and certification status are also available at www.uacp.org.

Seat Deposit & Matriculation Fee

Admitted student will receive a letter informing them of acceptance and requesting that a \$1,000 seat deposit and \$1,000 matriculation fee be submitted to the College at specified times. The seat deposit and matriculation fees are credited toward the Fall Semester

tuition. Because an accepted student is not guaranteed a place in the Fall entering class until the student's seat deposit has been received and accepted by the College, students who have been accepted for admission should submit their seat deposits as soon as possible. Seat deposits and matriculation fees are **non-refundable**.

Annual tuition and fees for the University of Appalachia College of Pharmacy will be \$25,193 for the entering class in the 2006 - 2007 Academic Year. Tuition is guaranteed not to increase during the three years of a student's residency. Required textbooks will cost approximately \$1000 per year.

Initial Tuition Payment

Students who are accepted to UACP must pay the balance of the first semester's tuition by the first day of enrollment. This must be paid before students are allowed to matriculate for the Fall Semester.

Please see the Tuition and Fees section of the University of Appalachia College of Pharmacy website at www.uacp.org/fees.html for a complete tuition payment schedule.

WITHDRAWAL FROM CLASSES AND REFUND OF TUITION

The College has established an equitable refund policy for all students who find it necessary to withdraw from the College. Seat deposits and matriculation fees are not refundable.

The College charges tuition based on the academic term. Therefore, calculations to determine the amount of refund entitled to a student are based upon the percentage of the academic year in which the student was enrolled. The academic year is measured beginning on the first day of classes or experiential practice and ending on the last day of classes or exams.

Students who decide to withdraw or take a leave of absence during the academic year must submit prior written notification to the Director of Academic Records and Admissions. The effective date of withdrawal is the date of the submission of the student's official request to withdraw. The following applies to all students:

Withdrawal on or During	Amount Tuition and Fee Refund – Excluding non-refundable fees
Days 1 -3 of classes	100% less \$100 administrative fee
After day 3 of classes and up to 10% of academic year	90% less \$100 administrative fee
Over 10% and up to 20% of academic year	80% less \$100 administrative fee
Over 20% and up to 30% of academic year	70% less \$100 administrative fee
Over 30% and up to 40% of academic year	60% less \$100 administrative fee
Over 40% and up to 50% of academic year	50% less \$100 administrative fee
Over 50% and up to 60% of academic year	40% less \$100 administrative fee
Over 60% of academic year	No refund

Refunds will be remitted within 45 days following receipt of a written request or within 45 days of the date upon which the student last attended classes, whichever is earliest. Any questions concerning the refund policy should be directed to the Dean of the College. Students attending the College through tuition waivers or scholarships will not receive a cash refund for the portion of the tuition paid or waived by other sources.

The College reserves the right to amend its refund policy at any time, but any amendments will only be effective for academic years that begin following written notice of the amendment.

FINANCIAL AID

Until the College is accredited by the Southern Association for Colleges and Schools (SACS) and the ACPE, it will not qualify for Title IV federally-guaranteed financial aid. The College will not be eligible for SACS accreditation until receiving full accreditation from ACPE and having its credentials reviewed by an accrediting team from SACS. In the interim, the College will work with banks and private lending institutions to attempt to secure affordable financial aid for qualified students. Students must receive a letter of admission from the Admissions Office before the financial assistance process can begin. Applications for scholarships will be forwarded to students once their \$1,000 Seat Deposit fee is received.

Students will need good personal credit ratings, loan guarantors, or collateral to meet most loan requirements.

The College will also award a limited number of scholarship loans to qualified students based on merit and financial need. Some local programs are available that are residency specific, including a war veteran revolving loan in the form of partial tuition waivers. The amounts of those waivers depend upon successful applicants pro-actively pursuing them, students meeting qualification standards, and the amount of such funds available. Some second and third year pharmacy students, especially those doing well in their performance, acquire pharmacy sponsorship loans from pharmacies and the pharmaceutical profession. We hold an annual career fair to help facilitate that process, but again, there is no guarantee you will be offered such a sponsorship.

CURRICULUM

The College offers a sequence of courses designed to lead to a doctor of pharmacy degree. Requirements for the degree include completion of ____ credits, including ____ hours of experiential coursework, and three academic years of full-time residence. In addition, a student must obtain a cumulative grade point average of C or better in order to graduate.

COURSE DESCRIPTIONS:

Required Pharmacy Year 1 (P1) Curriculum:

Autonomic Nervous System and Central Nervous System Chemistry and Pharmacology (4 credit hours) Introduces basic concepts of pharmacology and medicinal chemistry as applied to medications that act on the central and autonomic nervous systems. Discusses basic principles of drug action and describes chemical properties, primary pharmacological actions, mechanisms of drug action, routes of drug administration, disposition, contraindications, adverse reactions, clinically significant drug interactions, and drug-disease interaction.

Basic Chemistry and Cellular Biochemistry (4 credit hours) Studies the basic concepts of mammalian biochemistry including the biosynthesis of proteins, nucleic acid structure, and function in gene expression at the cellular level in both normal and disease states. Introduces basic pharmacological concepts regarding anti-infective agents and chemotherapeutic drugs.

Cardiovascular, Renal, and Pulmonary Chemistry and Pharmacology (2 credit hours) Introduces basic concepts of pharmacology and medicinal chemistry as applied to medications that act on the cardiovascular, renal, and pulmonary systems. Discusses basic principles of drug action and describes chemical properties, primary pharmacological actions, mechanisms of drug action, routes of drug administration, disposition, contraindications, adverse reactions, clinically significant drug interactions, and drug-disease interaction.

Clinical Toxicology (1 credit hour) A study of the basic principles of toxicology along with an introduction to clinical toxicology.

Communications and Interpersonal Skills Seminar (2 credit hours) This course emphasizes the role of communication in contemporary pharmacy practice. Students are evaluated in both oral and written formats. Course content includes study of professional interpersonal communication, verbal and nonverbal communication strategies, effective interviewing techniques, and patient counseling with an emphasis on over the counter (OTC) medications.

Compounding Lab (1 credit hour) Introduces basic laboratory concepts and skills in pharmaceutical compounding of non-parenteral formulation, and the admixing and sterile preparation of parenteral dosage forms.

Early Pharmacy Practice Experience I and Forum (2 credit hours)

Endocrine Chemistry and Pharmacology (2 credit hours) Introduces basic concepts of pharmacology and medicinal chemistry as applied to medications that act on the endocrine system. Discusses basic principles of drug action and describes chemical properties, primary pharmacological actions, mechanisms of drug action, routes of drug administration, disposition, contraindications, adverse reactions, clinically significant drug interactions, and drug-disease interaction.

Gastrointestinal Tract and Skeletal Muscle Chemistry and Pharmacology (2 credit hours) Introduces basic concepts of pharmacology and medicinal chemistry as applied to medications that act on the gastrointestinal and skeletal muscle systems. Discusses basic principles of drug action and describes chemical properties, primary pharmacological actions, mechanisms of drug action, routes of drug administration, disposition, contraindications, adverse reactions, clinically significant drug interactions, and drug-disease interaction.

Hematology and Immunology (3 credit hours) A study of basic hematology and immunology and the fundamental principles related to clinical immunology. Introduces basic pharmacological concepts regarding medications targeting the immune and hematology systems.

Introduction to Pharmacy (1 credit hour) A study of the history of pharmacy, the role of pharmacy in the US health care system, and the laws that have shaped pharmacy practice. Pharmaceutical weights and measures and the prescription are discussed.

Introduction to Pharmacology (1 credit hour) Studies of drug biotransformation, drug receptor properties, structural features of drugs, functional group properties and receptor interactions, fundamentals of pattern recognition that relate chemical structure to pharmacological action, and drug dose response curves.

Metabolic Biochemistry and Basic Nutrition (4 credit hours) Studies basic concepts and principles of mammalian biochemistry including the chemistry, biosynthesis, and metabolism of carbohydrates, lipids, and amino acids at the cellular level in both the normal and disease states. The principles of energy transformations are also studied.

OTC Products (3 credit hours) Studies over-the-counter medication including their use and modes of administration. Students will also practice patient counseling related to OTC products.

Pharmaceutical Calculations (3 credit hours) This course covers all aspects of pharmaceutical calculations including fundamentals of measurement and calculation,

dosing and concentration units, isotonic solutions, electrolyte solutions, and other calculations related to compounding.

Pharmaceutics and Biopharmaceutics (4 credit hours) Reviews the application of physical and chemical principles to the development, preparation, and stabilization of pharmaceutical dosage forms. Discusses biological and physicochemical factors that influence the bio-availability of a drug from a dosage form, and the subsequent disposition and response of the drug in the body.

Required Professional Pharmacy Year 2 (P2) Curriculum:

Applied Pharmacokinetics (2 credit hours) Discusses the absorption, distribution, metabolism, and elimination of medications in the body. Describes how physiological changes affect absorption, distribution, and elimination of medications from the body. Evaluates the use of formulas and nomograms to design individualized drug dosage regimes, taking into consideration such factors as changes in plasma protein binding, hepatic dysfunction, and renal impairment.

Basic Concepts of Pharmacotherapy (1 credit hour) Introduces the student to practical applications of pharmacy practice with an emphasis on the use of patient charts, patient histories, physical and psychological assessments, clinical laboratory data, diagnostic studies, and patient counseling.

Biostatistics (3 credit hours) Discusses basic concepts of biostatistics and study design. Describes the pharmacist's role in evaluating drug literature to determine the value of medications in clinical practice.

Bone and Joint Disorders: Pathophysiology and Pharmacotherapy (1 credit hour)
An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to common diseases and disorders of the bone and joints.

Cardiovascular Disorders: Pathophysiology and Pharmacotherapy (4 credit hours)
An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to major cardiovascular disorders.

Core Pharmacy Practice Experience I and Forum (4 credit hours)

Core Pharmacy Practice Experience II and Forum (4 credit hours)

Drug Information Techniques and Clinical Research (2 credit hours) Teaches skills needed to search and retrieve clinical and basic science literature. Teaches students how

to communicate pertinent information in a concise and professional manner. Explains basic study design. Discusses the application of research methods in clinical practice.

Early Pharmacy Practice Experience II and Forum (2 credit hours)

Endocrine Disorders: Pathophysiology and Pharmacotherapy (2 credit hours) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to major diseases of the endocrine system.

EENT and Dermatological Disorders: Pathophysiology and Pharmacotherapy (1 credit hour) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to major diseases of the skin, connective tissues, ears, nose, and throat.

Fluid and Electrolyte Disorders/Acid-Base Disorders (1 credit hour) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to major fluid and electrolyte disorders and acid/base imbalances.

Gastrointestinal Disorders: Pathophysiology and Pharmacotherapy (2 credit hours) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to diseases of the gastrointestinal system.

Hematological Disorders: Pathophysiology and pharmacotherapy (1 credit hour) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to common hematological conditions.

Infectious Diseases: Pathophysiology and Pharmacotherapy (4 credit hours) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to common infectious diseases.

Immunologic Disorders: Pathophysiology and Pharmacotherapy (1 credit hour) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies,

pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to common immune disorders and evaluation and treatment of patients undergoing solid organ transplantation.

Jurisprudence and Pharmacy Law I (1 credit hour) Reviews basic provisions of State and Federal pharmacy laws and regulations pertaining to pharmacy practice, controlled substances, laws and regulations applicable to health care providers.

Neurological Disorders: Pathophysiology and Pharmacotherapy (1 credit hour) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to major neurological disorders.

Oncologic Disorders: Pathophysiology and pharmacotherapy (2 credit hours) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to common oncological conditions.

Pharmacy Administration (2 credit hours) Teaches ethical principles, career management, hospital and managed care formularies, and the role of pharmacists in pharmacy and therapeutics committees. Explores the role of outcome studies in formulary and drug benefit management. Studies the economic, social, and political forces affecting the delivery of health care services. Evaluates the impact socio-economic factors on the profession of Pharmacy. Examines concepts related to people management skills.

Physical Assessment (1 credit hour) This course will provide the student with the knowledge, skills, and experience in basic physical assessment to evaluate patient response to drug therapy. Interviewing techniques and basic head-to-toe physical assessment will be reviewed in a systematic manner. Pathophysiological processes of common abnormalities will be addressed. This course will prepare the student for experiential training and ultimately for pharmacy practice.

Psychiatric Disorders: Pathophysiology and Pharmacotherapy (2 credit hours) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to major psychiatric disorders.

Renal Disorders: Pathophysiology and Pharmacotherapy (1 credit hour) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to major diseases of the kidneys.

Respiratory Disorders: Pathophysiology and Pharmacotherapy (1 credit hour) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to common disease of the lungs.

Urologic, Gynecologic and Obstetric Disorders: Pathophysiology and Pharmacotherapy (2 credit hours) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to diseases of the urinary and reproductive systems and the selection of contraceptive techniques.

Elective Didactic Courses Year 3 (P3) Curriculum (this course listing may vary):

Clinical Nutrition (1 credit hour) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to disorders of nutrition and metabolism, and bariatrics.

Clinical Pharmacognosy Discusses, in detail, plant-derived therapies that are not currently approved by the FDA, but are used as remedies based on folklore or popular fads.

Geriatrics (1 credit hour) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to special clinical conditions in geriatrics.

Jurisprudence and Pharmacy Law II (2 credit hours) Reviews basic provisions of State and Federal pharmacy laws and regulations pertaining to pharmacy practice, licensure, controlled substances, poisons, legal liabilities, laws and regulations applicable to health care providers, and pharmacy case law.

Pediatrics (1 credit hour) An integrated study of anatomy, pathophysiology, physical assessment, pharmacology, therapeutics, clinical pharmacokinetics, patient care, alternative/complimentary therapies, pharmacoeconomic issues, medication use in special populations, and review of pertinent drug literature as related to special clinical conditions in perinatology, neonatology, and pediatrics.

Studies in Business and Medico-Legal Case Law Provides experiential opportunities for the observation and discussion of actual legal proceedings that involve relevant issues including professional negligence claims and workplace and medical practice contract disputes.

Therapeutic Case Challenge Uses patient-specific situations that students have encountered in their training to examine the primary literature and to determine the best approaches to handling those specific situations.

Experiential Curriculum:

The College's Experiential Curriculum is divided into three main categories: Early Pharmacy Practice Experiences (EPPE), Core Pharmacy Practice Experiences (CPPE) and Advanced Pharmacy Practice Experiences (APPE).

The experiential component of Doctor of Pharmacy curriculum at the University of Appalachia offers clerkship opportunities students in the following areas:

- Community pharmacy practice
- Institutional practice
- Clinical pharmacy practice
- Industry and research and development
- Pharmaceutical sales and marketing
- Nutrition support and home health care
- Nuclear pharmacy and compounding
- Managed care and pharmacy benefits management
- Medical mission relief
- Rural and alternative health care delivery
- Geriatrics and long term care
- Substance abuse and rehabilitation
- Women's health and maternity
- Public health and regulatory affairs
- Forensic and jurisprudence.

STUDENT ORGANIZATIONS

Student Government Association

As the elected representation of the student body, the SGA serves as the collective voice of the student body to both the faculty and the staff. Additionally, the SGA is responsible for providing feedback and/or offering suggestions regarding existing policy as well as proposed new policy. The SGA also is responsible for organizing social and intramural activities for the student body.

Joint Organizational Committee

The Joint Organization Committee (JOC) encompasses three professional pharmacy organizations: American Pharmacists Association (APhA), American Society of Health-System Pharmacists (ASHP), & National Community Pharmacists Association (NCPA). Our goal is to promote the profession of pharmacy through the active involvement of student pharmacists. By becoming involved in our communities through healthcare outreach, the members of JOC strive to better the lives of county and regional residents. As active members in national organizations, JOC will assist with UACP's goal of producing pharmacists who will ultimately provide optimal pharmaceutical care.

ACADEMIC POLICIES

The University of Appalachia College of Pharmacy policies contain rules governing student academic conduct, registration, attendance, examinations, grading standards and policies, discipline, leaves of absence, and graduation requirements. A copy of the Academic Policies is given to each matriculating student during Orientation and Registration. Copies of the Academic Policies are also available by request from the Director of Academic Records and Admissions, and are kept on reserve in the Library. Some essential provisions are summarized below.

Other official University of Appalachia College of Pharmacy policies affecting students are collected in the Student Handbook, which is given to each matriculating student during Orientation. Students are responsible for reading and becoming familiar with these policies, and for keeping their Student Handbooks up to date as new or revised policies are distributed.

Full-time Status

All students must enroll in the complete prescribed sequences of blocks for each term in which they are enrolled. Part-time enrollment is not permitted at the University of Appalachia College Pharmacy.

Academic Standards

A grade of 75% or greater is required to pass any block. Students who score less than 75% on any exam must complete a remediation exam. If there are multiple exams in any one block an average of 75% or greater of all the exams is required to pass the block.

If a student fails more than three blocks in any one semester, that student will not be permitted to remediate and will be dismissed from the College. The student's status will be dismissed not in good academic standing. There will be no tuition refund for students who leave the College not in good academic standing.

Students who are dismissed not in good academic standing may request re-admission through the College's admissions process. Students who are dismissed from the program are not assured of re-admission.

Exams and Grade Reports

Exams at the end or during the block will be used to gauge students' mastery of the subject material.

A grade of 75% or greater is required to pass any block. Students who score less than 75% on any exam must complete a remediation exam. If there are multiple exams in any one block, an average of 75% or greater of all the exams is required to pass the block.

After each individual exam, students are required to participate in the team exam. If a team scores 95% on the team exam, each member will have an additional 5% added to

their individual exam score. If the team scores 94% or less no additional points will be credited to individual exam scores of the students on that team. Students must sign the team exam answer sheet to receive additional points.

Grade reports are mailed by the Office of the Director of Student Records and Admissions at the end of each semester.

Code of Academic Conduct

A student may be disciplined for conduct unbecoming a pharmacy student. Conduct unbecoming a pharmacy student includes, but is not limited to, the following:

1. violating any rule or regulation of the College;
2. plagiarism, fraud, deceit, misrepresentation, or dishonesty;
3. violating any rule or regulation which would disqualify the student from taking his or her boards;
4. any conduct which if done by a pharmacist would subject the pharmacist to the disciplinary action of any state board;
5. excessive lack of attendance;
6. disruptive behavior in class or on College property;
7. unprofessional dress, language, or general conduct;
8. disrespectful, harassing, hostile, threatening, or intimidating actions toward other students, faculty, staff, administrators, preceptors, or staff/employees at pharmacy practice sites whether on campus or off; or
9. refusing to attend professional counseling or submit to a psychological evaluation at the request of the College.

The discipline that may be imposed by the Dean of the College or the Honor and Ethics Review Board may include, but is not limited to, one or more of the following:

1. a written reprimand, a copy of which will remain as part of the student's file;
2. a disciplinary probation period, during which the student may have restricted student privileges and may be subject to immediate dismissal for further inappropriate conduct;
3. suspension;
4. required restitution for any damage to or loss of property;
5. required attendance in classes, workshops, psychological evaluation sessions, or counseling sessions, at the student's expense, with waivers of confidentiality permitting access by the College to any psychological assessment;
6. changes to the grade or credit in any course work affected; and/or
7. permanent dismissal (expulsion) from the College.

Disciplinary Process

Students, faculty, or employees of the University of Appalachia College of Pharmacy (the College) who suspect a violation of the Code of Academic Conduct (the Code) must report the violation to the Dean of the College. For violations of class assignments or

examinations, a grade will be turned in as if no violation occurred, but the grade will be held by the registrar pending an investigation. Alleged violations of the Code will be investigated by the Dean, or in a case in which the Dean is involved, a faculty member appointed by the President or Chairman of the Board. Upon concluding the investigation, the Dean may either dismiss the charges, impose an appropriate sanction with the acquiescence of the student, or request the appointment of a hearing tribunal.

Upon the finding of a need for a hearing, the Dean shall appoint a tribunal of three faculty members and one student member. If the Dean of the College is either a witness or the instructor of the course in which the alleged violation occurred and the Dean of the College has concluded that at the Honor and Ethics Review Board should hear the case, the appointment of the tribunal members shall be made by the Associate Dean for Academic and Curricular Affairs. The tribunal will adhere to the following minimum standards: the accused student is entitled to notice of the hearing at least one week before the hearing; any accused student may appear at the hearing and make a statement at the hearing; no one may be forced into self-incrimination; and all witnesses must be subject to confrontation and cross-examination. The hearing tribunal finds any violations and determines any punishments and must do so by the concurrence of at least three panel members.

An accused student may appeal the decision of the tribunal to the President. This appeal may address both questions of guilt or innocence and questions of appropriate sanction. If the President is the same individual as the Dean then the appeal shall be made to the Chairman of the Board of Trustees of the University of Appalachia.

POLICY AGAINST DISCRIMINATORY HARASSMENT

As an employer and institution of higher learning, the University of Appalachia seeks to discharge its legal responsibilities and serve its diverse and talented community through fair and responsible application of this policy. This policy expresses institutional values and carries out the mandates of state and federal law. This institution does not discriminate on the basis of race, color, gender, sexual orientation, disability, religion, national and ethnic origin, age, veteran status, or political affiliation.

As a reflection of institutional values, the policy upholds traditions of academic freedom and uncensored debate on matters of public concern. The policy effects no compromise of freedom of thought, inquiry, or debate. Rather, the policy seeks to ensure an environment in which education, work, research, and discussion are not corrupted by harassment. Professional relationships among faculty, staff, and students are central to the educational mission of UACP. These relationships must be protected against impropriety, as well as the appearance of impropriety. Those who work within this community are entrusted with unique responsibilities, including, but not limited to, guiding the educational and professional development of students, evaluating student performance and assigning grades, providing job recommendations, mentoring, and counseling.

This policy establishes institutionally enforceable prohibitions, not aspirational standards. The policy does not preclude other, non-disciplinary efforts to resolve interpersonal grievances or to create a hospitable work and educational environment for all members of the University of Appalachia community. The policy does not attempt to address behaviors that do not constitute discrimination or harassment. Offensive workplace and/or school behavior that does not violate this policy should be addressed by the appropriate supervisor.

DEFINITIONS:

Discrimination – The act of denying opportunities, resources, or access to an individual or group based on race, color, gender, sexual orientation, disability, religion, national and ethnic origin, age, veteran status, or political affiliation.

Harassment – A form of discrimination consisting of verbal or physical conduct based on race, color, gender, sexual orientation, disability, religion, national and ethnic origin, age, veteran status, or political affiliation which is sufficiently severe, pervasive, or persistent as to deny or limit the ability of an individual to participate in or benefit from the education program, thereby creating an intimidating, hostile, or offensive educational or work environment. Not every act that might be offensive to an individual or group will be considered harassment. Whether the alleged conduct constitutes harassment depends upon the record as a whole and the totality of the circumstances, such as the nature of the incident in the context within which the alleged incident occurs. Harassment may not include verbal expressions or written material that is relevant and appropriately related to course subject matter or curriculum.

Sexual harassment - Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when one of the following criteria is met:

- submission to such conduct is made either explicitly or implicitly a term or condition of the individual's employment or of the individual's status in a program, course, or activity;
- submission to or rejection of such conduct by an individual is used as a basis for employment decisions, a criterion for evaluation, or a basis for academic or other decisions affecting such individual; or
- such conduct is sufficiently severe, pervasive, or persistent as to deny or limit the ability of an individual to participate in or benefit from UACP's program, thereby creating an intimidating, hostile, or offensive educational or work environment.

SCOPE OF COVERAGE:

This policy covers all University of Appalachia-sponsored programs and activities either on or off campus. Additionally, it covers all actions at these programs or activities by a student or an employee which may limit the ability of an individual to participate in or benefit from UACP's program.

RESPONDING/REPORTING DISCRIMINATION/HARASSMENT:

All acts of discrimination or harassment are covered in the grievance policy located in the Office of the Dean and in the Student Handbook. If you believe you are experiencing treatment that violates this policy, if you are comfortable, tell the person to stop. If the discrimination or harassment persists you may take the following steps:

1. Contact the Associate General Counsel:

Whitney J. A. Caudill
Garden Campus

- 2. Submit a grievance:** Grievances about students, employees, volunteers, or other visitors or participants in University of Appalachia-sponsored programs or activities should be submitted to the Associate General Counsel. Grievances about the Associate General Counsel can be submitted to the Dean of the College. The grievance policy is located in the Office of the Dean and in the Student Handbook.

Grievances must be filed within 90 calendar days of the alleged discrimination or harassment. If a person cannot bring a grievance within the 90 calendar days because of medical incapacitation or the person adversely affected lacked knowledge of the discrimination or harassment, the 90 calendar days may be waived at the discretion of the Associate General Counsel if filed within 45 calendar days of the end of incapacitation or becoming aware of the discrimination. Grievances are preferably submitted in writing. Grievances that are non-written, anonymous, or filed by third parties will be investigated to the fullest extent possible.

3. Regardless of whether you have done any of the above, **you may contact the Office for Civil Rights, United States Department of Education, regarding complaints based on age, race, national origin, color, disability, or gender at:**

**District of Columbia Office
Office for Civil Rights
U.S. Department of Education
1100 Pennsylvania Ave., N.W., Rm. 316
P.O. Box 14620
Washington, D.C. 20044-4620**

**Telephone: 202-208-2545
FAX: 202-208-7797; TDD: 877-521-2172
Email: OCR.DC@ed.gov**

Additionally, other legal remedies such as a civil law suit maybe available.

Remedies:

If it is determined that discriminatory harassment is occurring or has occurred, the University of Appalachia may take any or all of the following actions: making sure that the discriminatory conduct stops; imposing disciplinary action up to and including termination of employment or dismissal from the University of Appalachia; reporting the conduct to appropriate governmental or professional authorities; other corrective action such as counseling or training; and steps such as reinstatement, hiring, reassignment, promotion, training, awarding back pay, or reinstatement of other benefits as are necessary.

GRIEVANCES

This policy applies to complaints regarding students, employees, volunteers, or other visitors or participants in UACP-sponsored programs or activities.

The Board of Trustees has adopted the following Grievance Policy:

A person with a grievance against students, employees, volunteers, or other visitors or participants in the University of Appalachia-sponsored programs or activities regarding any academic or non-academic matter at the college of pharmacy, including, for example, treatment by a faculty or staff member or another student, harassment, discrimination, retaliation for filing a grievance, etc., shall make that grievance known in writing to the Associate General Counsel. Grievances not in writing, anonymous, or filed by third parties will be investigated to the fullest extent possible.

1. The Associate General Counsel shall investigate the grievance. The Associate General Counsel may obtain assistance with this responsibility from other appropriate persons who are not connected to the grievance.

2. The Associate General Counsel and any other appropriate persons involved in the investigation of the grievance will attempt to preserve all parties' anonymity throughout the investigation.
3. The Associate General Counsel may impose interim measures for the pendency of the investigation when there is a need to protect the person filing the grievance from further contact with the person the grievance was filed against. These may include, but are not limited to, temporary suspensions or agreements of no contact. If these measures are imposed and subsequent positive resolution of the grievance occurs, the University of Appalachia may take reasonable steps such as reinstatement, reassignment, promotion, training, awarding back pay, or reinstatement of other benefits as necessary.
4. Within three weeks of receiving the grievance, the Associate General Counsel shall make an initial resolution of the grievance and will inform the parties of this resolution. The initial resolution will consist of a determination of fact, determination of the merits of the allegation, imposition of sanctions (if appropriate), and any other appropriate information regarding the investigation. The three week timeline may be extended by the University of Appalachia if all parties are provided written notice to their addresses of record.
5. Possible sanctions include but are not limited to the following:
 - (a) Students: warning, fines, educational projects, additional community service, counseling, no contact orders, disciplinary probation, disciplinary suspension, administrative hold, and expulsion.
 - (b) Employee: suspension with or without pay, counseling, or motion for appropriate termination.
 - (c) Non-University of Appalachia Employees or Non-University of Appalachia Students will be sanctioned to the maximum extent possible.
6. If any party involved is unsatisfied with the Associate General Counsel's initial resolution of the grievance, he or she may request that the Associate General Counsel hold a hearing on the grievance within 10 working days of the initial resolution.
7. If a hearing is held, the following procedural rules shall apply:
 - (a) The hearing shall be held within 10 working days of the request for the hearing. The 10 day timeline may be extended by the University of Appalachia if all parties are provided written notice to their addresses of record.
 - (b) The Dean shall preside over the hearing
 - (c) The two parties to the hearing are as follows:
 - i. The University of Appalachia representative stating the position of

- the grievance or a designee as appropriate; and
 - ii. The person the grievance was brought against, the accused.
 - (d) All parties may choose one counselor to attend the hearing with that party at the party's own expense. In the event that a counselor disrupts the proceedings he or she shall be removed from the hearing.
 - (e) The order of the hearing shall be as follows:
 - i. Reading of the grievance.
 - ii. A statement by the University of Appalachia representative or designee.
 - iii. A statement by the accused or designee.
 - iv. Presentation of evidence and witnesses by both parties
 - v. The Dean may also call witnesses at this time.
 - vi. Closing statement of the University of Appalachia representative or designee.
 - vii. Reply to the charges by the accused or designee.
 - (f) The University of Appalachia shall bear the initial burden of producing evidence and shall bear the burden of persuasion. The standard of proof applied shall be the preponderance of the evidence.
 - (g) A record of the hearing shall be created.
8. Upon completion of the hearing, the Dean shall make a decision in writing on the validity of the grievance and the appropriate institutional response thereto, if any, within 45 calendar days. The 45 day timeline may be extended by the University of Appalachia if all parties are provided written notice to their addresses of record. Absent an appeal to the President, or Chairman of the Board if the Dean and President are the same person, the decision of the Dean is final.
9. Any party, if not satisfied with the decision of the Dean, may appeal that decision in writing to the President provided that notice of appeal is received by the President within ten working days. The President shall review the record of the proceeding before the Dean, and conduct further investigations as are deemed appropriate. The President shall consider all information to ensure the outcome provided for fundamental fairness and take one of the following actions: concur with sanctions, reduce or rescind sanctions, or resubmit the grievance to the Dean with appropriate instructions. The decision of the President shall be final and shall be rendered in writing within 45 calendar days of the student appeal. The 45 day timeline may be extended by the University of Appalachia if all parties are provided written notice to their addresses of record.
10. The records of all grievances, all grievance hearings, and all final decisions on grievances will be kept by the Dean and Associate General Counsel or their designee for a period of not less than five years, and these records will be available to other people only with the express and specific approval of the Associate General Counsel or the Dean.

11. If the Associate General Counsel is a party to the grievance or in some other way is not capable of making a fair and impartial judgment on the grievance, the Dean shall appoint a faculty member to perform the role of the Associate General Counsel in the grievance process.
12. If the Dean is a party to the grievance or in some other way is not capable of making a fair and impartial judgment on the grievance, the President or Chairman of the Board shall appoint a faculty member to perform the role of the Dean in the grievance process.
13. If the Dean is a party to the grievance or in some other way is not capable of making a fair and impartial judgment on the grievance, the chairman of the Board of Trustees or his designee from among the members of the Board of Trustees shall perform the role of the Dean in this grievance process.
14. The procedure outlined in this Grievance Policy shall not apply to grievances concerning grades. Any grievance concerning a grade or any grade challenge shall be governed by the appropriate provisions of the Academic Policies.
15. No student shall be subjected to unfair action as a result of filing a grievance under this policy.
16. Clery Act: The University of Appalachia is in compliance with federal legislation known as the "Clery Act." The legislation requires institutions to make available to prospective students, currently enrolled students, and interested parties information about campus safety policies and procedures, established safety programs, and statistics concerning crimes that have taken place on campus.

STUDENT FILES

The Director of Academic Records and Admissions (the “Registrar”) is responsible for maintaining and updating student files. Faculty and administration have access to student files for legitimate educational purposes and business only.

Records of students and graduates are maintained in accordance with all applicable federal and state laws. The College maintains an academic record for each student, including information related to academic and clinical performance in all phases of the student’s coursework. Course grades are documented in the student’s file and maintained by the Registrar.

The University of Appalachia complies fully with the Buckley Amendment, formally known as the Family Educational Rights and Privacy Act of 1974 (FERPA), which establishes that a post-secondary student has the right to inspect and review his or her academic records, and prohibits outside parties from obtaining the information contained in these records without the student’s written consent. However, a student may waive the right to review certain confidential information contained in his or her file. Students may access their files by making a request to the Registrar.

ALCOHOL & DRUG POLICY

Alcohol & Drug Policy

It is the policy of the College and University of Appalachia to provide a drug-free, healthful, safe, and secure work and educational environment. Employees and students are required and expected to report to their class or student activities in appropriate mental and physical condition to meet the requirements and expectations of their respective roles.

The College prohibits the unlawful manufacture, distribution, dispensation, possession, or use of narcotics, drugs, or other controlled substances, or alcohol at the workplace and in the educational setting. Unlawful for these purposes means in violation of federal, state, or local regulations, policy, procedures, and rules, as well as legal statutes. Workplace means either on University premises, any of the three campuses, or while conducting College or University business away from University premises.

The use of tobacco products, including cigarettes and dipping or chewing tobacco, is prohibited at all University of Appalachia campuses. Therefore, no student, faculty, or staff member may use tobacco products on any University premises, including parking lots.

Use of assistance programs and drug/alcohol rehabilitation services is encouraged by the University and College where applicable.

Weapons Policy

The possession, display, wearing, carrying, transporting, storage, or use of a weapon anywhere on campus of the College is prohibited. For the purpose of this policy, weapons include, without limitation, shotguns, rifles, pistols, or other firearms; explosives or ammunition; switchblade knives or fixed-blade knives with a blade the length of five inches or greater; bows and arrows or similar devices; paint ball guns; or any other such offensive weapon.

This policy applies whether or not the individual has acquired a government-issued license or permit.

Violation of the policy is a serious offense and subjects violators to immediate disciplinary action, up to and including expulsion for students and termination of employment for faculty and staff. Visitors who violation this policy will be required to immediately leave the College's campus and may not be permitted to return.

This policy does not apply to official law enforcement officers who are on active duty. This policy does not prohibit the transitory storage in a locked vehicle of the following: bows and arrows; unloaded, broken-down rifles or shotguns designed to be used for legal hunting purposes; or other unloaded, lawfully-possessed firearms. This policy does not prohibit the lawful possession and use of pepper spray for purely defensive purposes.

DISABILITY AND ACCOMMODATION POLICY

The University of Appalachia (the University) and its programs do not discriminate against individuals with disabilities in its programs, as those disabilities are defined in Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 706; 45 C.F.R. § 84.3(k)(3); and the Americans with Disabilities Act, 42 U.S.C. §§ 12101, et seq. In an effort to provide full opportunities to individuals with disabilities, the University offers individualization and reasonable accommodation as required by law. Reasonable accommodations are those that do not fundamentally alter the nature of the University's educational program, and can be provided without undue financial or administrative burden, and without lowering academic or other essential performance standards.

Students with medically verifiable disabilities may be provided extra time or other reasonable accommodations for completing examinations. Petitions for accommodations must be made to the Dean by September 1 of each academic year for which the student desires them. Each petition should be accompanied by evidence of the medical condition and evidence detailing the accommodations which have been provided the student in past educational settings or examinations. Particular weight is given to accommodations provided in taking the PCAT. The student whose request is granted is responsible for making appropriate arrangements with the School administration.

Individuals who believe they have been discriminated against on the basis of a disability may file a complaint under the University's Grievance Policy contained in the Student Handbook and Catalog, which are distributed to students at the beginning of each academic year.